

**SYNERGY AGM: August 26<sup>th</sup>, 2016**

<b>Present:</b>	<b>Agenda:</b>
Anne Marie Plass (AM; Chair)	1. Welcome & minutes
Lisa Warner (LW; treasurer & incoming chair)	2. Planned activities
Dominika Kwasnicka (DK; Liaison Officer & Grant Master)	3. New Ideas
Micheal DeBarra (MD; LO)	4. As and Bs
Sebastian Potthoff (SP; Webmaster)	5. Call for new board members
Jan Keller (JK; incoming treasurer)	6. SIGS
Jorinde Spook (JS; incoming secretary – minute-taking)	7. New ideas to stimulate collaborative working and excellence in research
	8. Any other businesses
<b>Absent Board members:</b>	9. Handover to new board
Anne van Dongen (secretary)	
Katerina Kassavou (Application and Membership Officer)	
<b>No other Synergy members present</b>	

- 1) Welcome & minutes AGM Cyprus 2015:
- o Minutes approved – no further comments

Minutes august 2016 EC Meeting:

- o Very positive evaluations of the EM (but only 13/19 evaluations were returned)
- o Topic may have been too broad. Therefore extra focus on narrowing the 2017 topic will be provided by the EC.
  - o Suggestion: 2017 facilitators will be asked to provide a clear overview of what will be covered by the EM and what will not be covered by the EM.
  - o SYNERGY will create a toolbox on EM working formats to facilitate the EM facilitators

2) Synergy planned activities

- o EM 2017: Moving research into practice: Novel health psychology approaches to implementation science
- o Facilitators: Molly Byrne and Justin Presseau
- o Date: August 28-29, 2017
- o Location: Padua, Italy

- 3) New EM Ideas
  - One suggestion on future topics for EMs was raised: “nudging in the broader context”
  - EM evaluations did not provide a clear idea on future topics
  - An extra call to ask for suggestions on future topics will be opened by LW (October 2016).
  
- 4) Articles and Bylaws (As & Bs)
  - Changes in As & Bs are approved by the EHPS EC and can be found online
  - Changes are also accepted during the 2016 AGM
    - Except for and 2 and 3 becoming Europe (instead of EU)
    - With the exception that when an expert already has send an email about the changes before the AGM, this will be taken into consideration.
  
- 5) Call for New Board Members
  - SYNERGY EC is looking for a new secretary and a new application and membership officer
  
- 6) SIGS
  - Are facilitated by SYNERGY if wishful
  
- 7) 7) New ideas to stimulate collaborative working and excellence in research
  - Transferred to the national delegates
  - Suggestions are always welcome
  
- 8) Any Other Business
  - Welcome to Jan Keller (incoming treasurer and Jorinde Spook (incoming secretary for 2016-2017, and will take over liaison officer and grant master position of DK after the 2017 EM in Padua).
  - Thank you to Katarina, Anne and AM for their contributions to the SYNERGY EC as they stepped down as EC members.
  
- 9) Handover to Next Board
  - Lisa Warner is now the new chair of SYNERGY until the 2018 EM in Galloway (IE).